

22 June 2023

The Public Investment Corporation (PIC) invests funds on behalf of public sector entities. The organisation is one of the largest asset managers on the African continent. Applications are invited from dynamic individuals for the following challenging position:

Position: Financial Accountant: Permanent

Job Grade: *D1-D5

(Ref: ACCTF006)

Salary: All-inclusive remuneration package negotiable

Centre: Public Investment Corporation, Pretoria

Requirements:

- Degree in Accounting or equivalent
- Honours Degree in Accounting or equivalent is preferable
- 2 - 5 years of relevant working experience
- Completed Articles or relevant training

Duties:

- Prepare general ledger reconciliations.
- Manage creditor's clerks and debtors' book
- Analyse and prepare working papers and disclosure notes in terms of IFRS
- Draft financial statements, monitor budgets and review financial transactions
- Prepare PIC Monthly Management Accounts
- Provide accurate and timeous variance and ad-hoc reporting to the PIC Finance department
- Update and Maintain the fixed asset register

- Check and process asset and management fee invoices
- Assist in the management of Internal and External Audits
- Prepare SARS returns e.g. VAT, PAYE, ITR14 Returns, provisional tax
- Releasing of payments on the CATs system
- Process requisitions on Greenfields
- Prepare National Treasury Submissions
- Consolidate business budgets for reporting

Knowledge:

- MS Office including advanced Excel,
- IFRS, Company's Act, VAT ACT, Income Tax Act, PFMA and other relevant legislature
- Microsoft Dynamic System (Great Plain)
- Greenfields (Procurement System)
- National Treasury Annual Financial Statement Template and Quarterly Reporting Template
- Knowledge of Caseware

Competencies and skills:

- Interpersonal skills
- Analytical skills
- Coping with Pressure
- Time Management and prioritization
- Problem-solving
- Meticulous attention to detail
- A strong focus on meeting deadlines is essential

With the PIC having topped the R2.5 trillion mark in assets under management and in the process of entering the global investment market, it is the best asset manager any serious professional would want to be associated with. It is also one of the better places from which one can serve South Africa.

Closing Date: 29 June 2023

PIC is an equal-opportunity employer.

Please forward the copies of your comprehensive CV's to Recruitment2@pic.gov.za

***Grade range is from D1 – D5 commensurate with applicable minimum requirements.**

Privacy Notice. By submitting your job application, you consent to PIC's processing of your personal information for the purposes of assessing your job application. PIC will process your Personal Information in accordance with applicable laws and the PIC Privacy Policy available [here \(www.pic.gov.za\)](http://www.pic.gov.za). You are free to withdraw your consent at any time, after which, PIC may no longer be able consider your job application.